Inclusive Language for Intake Forms

Below are examples of language you could use on your patient intake forms to ensure an inclusive and affirming patient experience. These questions align with United States Core Data for Interoperability Draft Version 5; however, depending on your electronic health record, you may need to make modifications to record patient information accurately.

What name would you like us to use? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Legal name (on insurance records or driver’s license): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender: \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sex assigned at birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pronouns: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sexual orientation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current relationship status: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What is your preferred language? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you need a language interpreter? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

For minors: Consider “Parent/Guardian 1,” “Parent/Guardian 2,” “Parent/Guardian 3,” and “Parent/Guardian 4”

For health history: Ask about “blood relatives” rather than “family.”

## Checkbox Alternatives

Checkboxes are commonly used in forms that are completed electronically. Even on paper forms, checkboxes make data entry easier.

Current gender:

[ ]  Man

[ ]  Woman

[ ]  Non-binary

[ ]  Two-Spirit

[ ]  I use a different term: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Prefer not to answer

Sex assigned at birth (on your original birth certificate):

[ ]  Male

[ ]  Female

[ ]  I don’t know

Pronouns:

[ ]  He/him/his

[ ]  She/her/hers

[ ]  They/them/theirs

[ ]  I use different terms: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sexual orientation:

[ ]  Lesbian or gay

[ ]  Straight (not gay or lesbian)

[ ]  Bisexual

[ ]  Two-Spirit

[ ]  I use a different term: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Prefer not to answer

Gender of current sexual partners (list all that apply): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current relationship status (check all that apply):

[ ]  Not currently in a relationship

[ ]  In a relationship

[ ]  Never married

[ ]  Currently married

[ ]  Separated

[ ]  Divorced

[ ]  Widowed

[ ]  I use a different term: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[ ]  Prefer not to answer

What is your preferred language? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you need a language interpreter?

[ ]  Yes

[ ]  No