



Nursing Home Antimicrobial Stewardship Guide Determine Whether To Treat

Toolkit 2. Common Suspected Infections: Communication and Decisionmaking for Four Infections

Tool 3. QI Meetings Tip Sheet

Having a Quality Improvement (QI) Team and QI team meetings is important to successfully implement and oversee progress being made in relation to antibiotic use, infection control, and care practices related to communication with medical care providers (using the Medical Care Referral Form or MCRF) and residents and their families (using tools from the Toolkit to Educate and Engage Residents and Family Members).

Based on successful models of QI, it is recommended that:

- ◆ **Team meetings be held monthly to review progress.**
- ◆ **All individuals responsible for the QI program attend the meetings.**
- ◆ **A team leader be identified who is responsible to:**
 - Provide an update on progress:
 - how often the MCRF has been used.
 - reviewing changes based on the infection log.
 - Convene the meetings and review information from the last month.
 - Follow-up on matters identified during the meeting.
 - Train or delegate training new staff in the Common Suspected Infections: Tools to Improve Communication and Decisionmaking toolkit.
 - Work with staff to assure that all current residents and families, new residents, and those considering hospice receive information about antibiotics. Sample information tools are provided in the Toolkit to Educate and Engage Residents and Family Members.



Points for the team to address:

Who will complete the MCRF: _____

Where blank copies of the MCRF will be kept: _____

Where completed copies of the MCRF will be kept: _____

When monthly meetings will be held: _____

Other: _____

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